

# Sandhouse Lane Nature Reserve Guide Risk Assessment

Hazard	Risk	Who is at risk	Control Measures		Likelihood of Occurrence 1 = Unlikely 2 = Occasional 4 = Frequent	Severity 1 = Superficial 2 = Minor 4 = Major 6 = Fatal	Risk Rating L x S
			In place	Whose responsibility?			
Waiting on roadside verge	Collision with vehicle	Participants Group leaders	Member of staff at entrance guiding and supervising pupils High visibility clothing	Group leader	1	6	6
Walking on uneven ground & steep slopes	Slip, trip, fall	Participants Group leaders	First Aiders present throughout the activity with first aid kit & mobile phone Pre-visit advice on suitable footwear Shoes/ boots check; participants without adequate footwear may be advised not to participate	Group leader	2	2	4
Walking beside water	Drowning	Participants Group leaders	Throw line carried	Group leader	1	6	6
	Water-borne diseases		Written information about <i>Leptospirosis</i> provided after any incident		1	4	4
Walking among trees	Falling branches	Participants Group leaders	Pre-visit site & route check	Group leader	1	4	4
Walking alongside fences (some barbed wire)	Cuts & infection	Participants Group leaders	Verbal warning	Group leader	1	4	4
Games & physical activities	Slip, trip, fall, collisions	Participants Group leaders	Games chosen with group age, ability & temperament in mind Games chosen to suit location Full supervision & control maintained throughout games	Group leader	2	2	4
Contact with animals and plants as part of activity	Insect bites, stings & scratches	Participants Group leaders	Verbal warning to participants about what/what not to touch	Group leader	2	2	4
	Allergic reaction		Group leader to advise on participants with allergies prior to visit	Group leader	1	4	4

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Other site users including cyclists & horse riders	Collision	Participants Group leaders Other site users	Take extra care when approaching areas set aside for horse/ bike use Verbal warning to group & public Warning notices erected on horse/cycle routes one week prior to activity	Group leader	1	4	4
	Conflict	Participants Group leaders Other site users	Keep group together and remove from any potential conflict situation at earliest possible opportunity	Group leader	1	4	4
Dogs on site	Attack	Participants Group leaders	Advise participants not to touch any dog	Group leader	1	4	4
	Infections from faeces	Participants Group leaders	Verbal warning of presence of faeces Site & route check & removal of faeces if necessary	Group leader	1	4	4
Weather conditions on day of visit	Effects of cold	Participants Group leaders	Cancel if severe weather conditions Advise group to wear appropriate clothing for conditions	Group leader	1	4	4
	Effects of heat	Participants Group leaders	Leader to carry water bottle Advise group to wear protection against the sun	Group leader	1	4	4
Litter on site	Injury due to sharp objects & infection	Participants Group leaders	Site & route check & litter pick	Group leader	1	4	4
Car Park - unloading from coach/minibus	Collision with vehicle	Participants Group leaders	Group leader to supervise unloading & loading of participants Move participants onto picnic area as soon as possible	Group leader	1	6	6
Participants themselves	Injury/accident due to unruly behaviour	Participants Group leaders	Maintain control of the group & ensure they listen to all instructions Cancel activity if necessary	Group leader	1	4	4

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General public	Conflict	Participants Group leaders	Supervision of students Advise students of appropriate behaviour	Group leader	1	4	4
Barbed wire	Wound and infection	Participants Group leaders	Verbal warning and avoid barbed wire	Group leader	1	4	4
Fencing and rails	Collapse/ sharp edges/ splinters	Participants Group leaders	Check prior to visit, repair if necessary or warn participants if unsafe	Group leader	1	4	4
Steps down to water	Slip/trip/fall	Participants Group leaders	Check prior to visit Verbal warning and highlight danger	Group leader	1	6	6
Steep drop to water	Tripping over edge	Participants Group leaders	Railing in place Verbal warning Plan route to avoid	Group leader	1	6	6
Broken glass on site	Cuts and infection	Participants Group leaders	Site route check & litter pick	Group leader	1	4	4
Breaks/ free time	Abduction / injury	Participants	Groups to be supervised at all times Advise students of appropriate behaviour	Group leader	1	6	6